The Independent Study Form Templatewas endorsed by the Educational Policies and Curriculum Committee (EPCC) in October 2010 for departmental and programmatic usage to document independent study courses and the outcomes produced by students.

The template may be customized for each department and program’s use, though the information in this template are required items to be documented for each student and each term an independent study is completed. Departments and programs are welcome to adapt the form to their needs by adding any additional pertinent items.

When the number of credit(s) are being established for each student completing an independent study, please ensure that University guidelines are followed.

The original completed form is to be kept in the student’s departmental folder. A copy of the completed form is to be submitted to the Office of Student Affairs for filing in the student’s school folder.

Independent Study Form Template | For use by departments to revise or create a form to document student outcomes of independent study course(s)  
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**INDEPENDENT STUDY FORM**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PS ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Semester (Code): \_\_\_\_\_\_\_\_\_(\_\_\_\_) Course Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credits: \_\_\_\_\_\_\_\_

Grade Option: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expected Date of Completion: \_\_\_\_\_\_\_\_\_\_\_\_  
  
Objective(s) Completed  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
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Deliverable(s) Completed  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
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Student Signature: ­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Independent Study Course Faculty Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Independent Study Course Faculty Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check if the Independent Study course faculty is also the faculty advisor to the student  
  
Faculty Advisor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Faculty Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTE: The original form is to be kept in the student’s departmental folder. A copy is to be submitted to the Office of Student Affairs for filing in the student’s school folder.

All items on this form are REQUIRED to be documented for students completing independent study course(s). Additional standards, expectations, or descriptions of the use of independent study course(s) is at the discretion of individual departments to provide for their students and/or faculty.   
 *This form was adapted from the BCHS Master’s Program Independent Study Pre-Registration Form*