

## Request for Student Travel Grant from GSPH OR IDM

### Attach to the Request the following:

- A letter of recommendation from your faculty advisor supporting your request for a travel grant
- A copy of the notification of your selection to present at a conference
- Only one grant per academic year will be awarded
- Students must be primarily registered at Pitt Public Health and have a GPA of 3.0 or above.

1. Name: \_\_\_\_\_

2. Date of Request: \_\_\_\_\_

3. Email Address: \_\_\_\_\_

4. Phone Number: \_\_\_\_\_

5. Degree Program: \_\_\_\_\_

6. I have been invited to present a: \_\_\_ poster \_\_\_ paper

7. Title of Poster/Paper: \_\_\_\_\_

\_\_\_\_\_

8. Conference/Meeting Name: \_\_\_\_\_

9. Conference/Meeting Location: \_\_\_\_\_

10. Conference/Meeting Date: \_\_\_\_\_

11. What organization are you requesting a travel grant from? \_\_\_ IDM \_\_\_ GSPH \_\_\_ Both

**Note:** If “both” was marked, please note that the department has the right to award one or the other or both.

12. List all other support for this travel (i.e. other departments, the school, conference waiver, etc.)

\_\_\_\_\_

13. What will the travel grant be used for? (i.e. flight, car rental, conference fees, etc.)

\_\_\_\_\_

14. How much is your trip total? (Estimate if you don't have exact figures).

Flight/car rental: \_\_\_\_\_

Conference fees: \_\_\_\_\_

Hotel: \_\_\_\_\_

An email will be sent to the email address noted above to notify you of the grant decision. Please note that students **MUST** provide receipts no later than two weeks after your return to Meredith Maverro in order to receive the travel grant.