

**Graduate School of Public Health
Educational Policies and Curriculum Committee
February 8, 2022 | 12-2pm**

Andriy Bandos, Kevin Broom, Mike Dolinger, Elizabeth Felter, David Finegold, Tiffany Gary-Webb, Muhammad Sohaib Khan, Sarah Krier, Josh Mattila, Ryan Minster, Aparna Ramani, Kimberly Rehak, Samantha Runa, Ada Youk

The meeting was called to order at 12:02pm by Dr. Jim Fabisiak, chair.

Policy on enrollment requirement for graduation, Jim Fabisiak and Mike Dolinger

Dr. Jim Fabisiak reiterated the policy, discussed at the December 2021 EPCC meeting, related to the requirement that Pitt Public Health students must register for a credit in their term of graduation. This is because a faculty member with a student affected by this policy had reached out to him. As decided in the December 2021 meeting, the school will keep the policy as-is and will allow an appeals process on a case-by-case basis.

Mike Dolinger provided a recent example of an exception who did not have to register for a credit to finish their thesis, which was approved by this student's ETD advisor and Dr. Jessica Burke. He also mentioned that this policy affected a lot of students in June 2021 due to the effect of the COVID-19 pandemic.

ACTION: Committee members decided to reevaluate the list in June 2022 to see if the number of students affected by this policy declines.

Welcome to Sarah Krier, new IDM EPCC representative – Jim Fabisiak

Dr. Jim Fabisiak introduced Dr. Sarah Krier, an assistant professor in IDM, who will replace Giovanna Rappocciolo as the main faculty representative for the IDM department.

ACTION: No action necessary. Welcome to Dr. Krier!

Schedule Spring meeting dates and times, All

Due to the conflicting schedules of EPCC members, a compromise schedule was proposed so that committee members with conflicts will not miss all of the meetings for the semester. The Spring 2022 EPCC meeting schedule is as follows:

February 8, 12-2pm
March 10, 1:30-3:30pm
April 7, 1:30-3:30pm.

ACTION: Kimberly Rehak will send out the meeting invites for the spring 2022 EPCC meeting schedule.

Approval of November 2021 and December 2021 Meeting Minutes, All [vote required]

ACTION: The EPCC committee members voted to approve the meeting minutes from November 2021 and December 2021 provided that typos in the attendance list were corrected.

The meeting was adjourned at 12:30pm.

[Closed session - Fall 2021 student records evaluation, Mike Dolinger]

Upcoming EPCC Meeting(s)

February 8, 12-2pm

March 10, 1:30-3:30pm

April 7, 1:30-3:30pm.

Course application deadlines for 2022 and 2023 course scheduling

All courses must be presented at or before the EPCC meetings in the month listed:

Fall 2022 modifications – January 2022

Spring 2023 new course- May 2022

Spring 2023 modifications **and** Summer 2023 new courses – August 2022

Summer 2023 modifications – October 2022

Fall 2023 new course – November 2022 Fall 2023 modifications – January 2023

Please be reminded that course documentation is due to EPCC one week before the EPCC meeting date. The meeting dates will be added to the EPCC webpage as soon as they are established by the committee.

Modifications

Fall courses- To the Registrar's Office (RO) February of that year, EPCC January of that year

Summer- To the RO November of the previous year, EPCC October of the previous year

Spring-To the RO September of the previous year, EPCC August of the previous year

New Courses

Fall courses- To the RO December of the previous year, EPCC November of the previous year

Spring- To the RO June of the previous year, EPCC May of the previous year

Summer- To the RO September of the previous year, EPCC August of the previous year