

Academic Integrity Module Policy for Faculty

(approved GSPH Council July 2010)

FACULTY POLICY

Effective August 30, 2010 all current Graduate School of Public Health faculty members of all ranks are required to complete the *GSPH Faculty Academic Integrity Module* by October 15, 2010. Faculty will be deemed to have completed the module satisfactorily by scoring 80% or higher on the module assessment. This is an effort to educate faculty about the concept of academic integrity, the University of Pittsburgh's academic integrity policy and Graduate School of Public Health procedures.

Effective January 2011, all new GSPH faculty will be required to complete the module within one month of their hire date and all faculty members will be required to complete the module every five years. The Associate Deans for Student Affairs & Education and Academic Affairs in conjunction with the Office of Student Affairs will notify new faculty members and their respective department chair and administrator of this requirement. Details about this policy will be included in the new faculty orientation packet.

The faculty member's departmental administrator will monitor faculty completion of the module and ensure that the certificate of completion is included in the faculty member's annual evaluation and is filed in their personnel file housed in the department. Completion of this module will be incorporated as a required document included in the GSPH faculty annual evaluation packet.

Only in the event of a major change to the module, will faculty members be required to complete the module prior to the five year renewal date. If this should occur, the Associate Dean for Student Affairs & Education in conjunction with the Office of Student Affairs would alert GSPH faculty and pertinent staff of this requirement.