

Guidelines for Abstract and Poster Presentation
2019 Epidemiology in Action Internship Poster Session
Thursday, October 3, 2019 12:00 – 1:30 PM
O’Hara Student Center Ballroom

All MPH students are required to participate in the poster session. The poster session acts as the final report on the internship experience.

Abstract:

Abstracts are due no later than 11:59pm Sunday, September 15th. Abstract must be uploaded in Word format using the Internship Web Portal. It is expected that your Internship Preceptor AND Faculty Advisor/Research Mentor have approved your abstract before submission. It is understood that some Internship experiences are not data driven, but please look at the [examples](#) from last year to see how you can write up your experience in the required format.

Abstracts should be a maximum of 350 words and submitted using the following structure:

Presenter: [Name here]
Internship Agency: [Name here]
Internship Preceptor: [Name here]

Title:
Background/Objective:
Methods:
Results:
Conclusion:

Poster Presentation:

Students must submit their poster slides to their preceptor and advisor/research mentor for input, discussion and approval prior to submission. Students are advised to ensure that any data included in their poster has been approved by their preceptor and requisite data use agreements are signed, when needed. **Draft posters (i.e. PowerPoint slides) must be uploaded electronically to the Internship Web Portal no later than Thursday, September 26, 2019.** If you make any substantial changes to your poster after that date, please upload a revised file by presentation day (Thursday, October 3, 2019).

Students should plan on having 15-20 slides for your presentation board. You are welcome to do a single sheet poster but that is not required. **Students are responsible for printing their own PowerPoint slides unless their agency will pay the expense.** The poster board measures 4’ by 6’. You will receive a communication regarding set up time in advance.

This *may* be a traditional epidemiologic poster following the guidelines of the abstract headings above or a non-traditional epidemiologic poster. Your poster content depends largely on your activities from the internship. Your audience will include faculty, current students looking for future internship and project opportunities, as well as preceptors.

At a minimum, be sure to include the following in your poster presentation:

- 1 – Project title, your name, your advisor’s name and your preceptor’s name
- 2 – Organization where you completed your internship and some context/background for your project
- 3 – Objective/significance of your project
- 4 – Your activities/project description (if research oriented, include hypothesis, methods, data analysis, etc.)
- 5 – Additional resources used (for example if you completed a literature review, conducted site visits, developed programming, etc)
- 6 – Conclusions/evaluation of the value of the project and of the internship experience to you
- 7 – Lessons Learned from this internship placement