Graduate School of Public Health | ACADEMIC INTEGRITY MODULE

Resources for Students

Please feel free to print or save this resource page for your own records. This document will also be available on the Academic Integrity & Professionalism Webpage. When updates are made, the most recent version will be placed on the Webpage.

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CONTACTS

Graduate School of Public Health Office of Student Affairs | G009 Public Health Your Departmental Advisor Your Department's Graduate Program Director

CITATION RESOURCES

American Psychological Association (APA) | <u>apastyle.apa.org/learn/index</u> Chicago Manual of Style | <u>www.chicagomanualofstyle.org/home.html</u> Modern Language Association (MLA) | <u>style.mla.org/</u>

UNIVERISTY POLICIES, PROCEDURES, & REFERENCES

Guidelines on Academic Integrity: Student & Faculty Obligations & Hearing Procedures

- www.cfo.pitt.edu/policies/policy/02/02-03-02.html

Pitt Public Health Webpage on Academic Integrity & Plagiarism

- <u>www.publichealth.pitt.edu/home/academics/academic-requirements/academic-integrity-and-plagiarism</u>

ON-CAMPUS RESOURCES

Health Sciences Library System Tutorials & User Guides (EndNote, PubMed, and others)

- www.hsls.pitt.edu/onlinehelp

Health Sciences Library System Librarian Consultation

- www.hsls.pitt.edu/consultation

Health Sciences Library System Responsible Literature Search Module

- www.hsls.pitt.edu/responsible-literature-searching

This document is part of the Pitt Public Health Academic Integrity Module developed by Robin A. Leaf, MEd, GSPH Educational Programs Coordinator under the supervision of Eleanor Feingold, PhD, Associate Dean for Education (2012) and Sandra Quinn, PhD, Associate Dean for Student Affairs and Education (2010). | Updated Fall 2019

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University of Pittsburgh Writing Center
- www.writingcenter.pitt.edu/

OTHER RESOURCES

Plagiarism Detect – Software | plagiarismdetect.org/

Plagiarism.org | www.plagiarism.org/

Purdue Online Writing Lab | owl.purdue.edu/owl/purdue owl.html

WriteCheck - Software | en.writecheck.com/

Writing Tutorial Services at the University of Indiana Bloomington | wts.indiana.edu/writing-

guides/index.html

IF A VIOLATION OF ACADEMIC INTEGRITY IS SUSPECTED

If a GSPH faculty member (professor, lecturer, advisor, or TA) suspects that academic integrity in the form of cheating, plagiarism or any other violation of the University of Pittsburgh's Policy on Academic Integrity has occurred, the actions listed below which University guidelines will take place.

- 1. If a member of the GSPH faculty suspects that academic integrity has been violated, they will document the behavior(s) observed, those involved, and the date.
- 2. The faculty member will make arrangements with the student(s) involved to discuss the matter and obtain all the facts. Faculty can meet one-on-one with the individuals(s) or ask that a colleague who would be neutral to the situation to sit in on the meeting.
- 3. If after this meeting, the faculty member believes that academic integrity has been violated, the Academic Integrity Violation form will be completed.
- 4. The Academic Integrity Violation form documents the violation, sanction, and whether the student(s) involved agree on the imposed sanction. The completed form will be submitted by the faculty member to Mary Derkach, Assistant Dean for Student Affairs. It will be placed in a confidential file housed in the Office of Student Affairs. The form will not become part of the student(s) academic file and will be destroyed upon graduation.
- 5. Student's have the right to disagree with the sanction. If this occurs a hearing before the Pitt Public Health Academic Integrity Hearing Board will be held. Further details on adjudication and student rights during adjudication are available in section II of the University's Academic Integrity Policy available at www.cfo.pitt.edu/policies/policy/02/02-03-02.html.
- 6. If a student is brought forth with a second violation of academic integrity, the records of the original violation and the subsequent violation will be brought to the attention of the GSPH Hearing Board.