

DEPARTMENT OF INFECTIOUS DISEASES AND MICROBIOLOGY
MPH-MIC DEGREE CHECKLIST

Student Name & PS #: _____ Advisor: _____

Concentration: *Infectious Disease Management, Intervention and Community Practice (MIC)*

REQUIRED CREDITS

42 credits (*Total credits from required courses and electives: 35*)

Note: Students cannot register for more than 15 credits in a semester

REQUIRED COURSES (*consult student handbook page 27 for the suggested sequence of courses*)

If a "C" is earned, the GSPH EPCC strongly recommends the student retake the course. The student **must** retake the course if a "D" or "F" is earned. A 3.0 cumulative GPA must be maintained.

Course Number	Course Name	Credits	Grade
BCHS 2509	Social and Behavioral Sciences and Public Health	3	
BIOST 2011	Principles of Statistical Reasoning	3	
EOH 2013	Environmental Health and Disease	3	
EPIDEM 2110	Principles of Epidemiology	3	
HPM 2001	Introduction to Leadership, Management and Policy for Public Health	3	
IDM 2007	Public Health Communicable Disease Practicum	3	
IDM 2008	Public Health Education Methods	2	
IDM 2021	Special Studies (thesis/essay writing)	3	
IDM 2032	Human Diversity and Public Health	2	
IDM 2034	Control and Prevention of HIV/AIDS	2	
IDM 2038	Prevention, Treatment, and Control of Global Infectious Diseases	3	
PUBHLT 2014	Overview of Public Health	1	
PUBHLT 2015	Public Health Biology	2	
PUBHLT 2016	Capstone: Problem Solving in Public Health	2	
PUBHLT 2022	Public Health Grand Rounds (2 semesters required)	0	

ELECTIVES (3 credits required)

COURSE # _____ Course Title _____ Credits _____ Grade _____
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 COURSE # _____ Course Title _____ Credits _____ Grade _____

ADVISEMENT SESSIONS

First Year Advisement Sessions

Session 1	Session 3
Session 2	Session 4

Second Year Advisement Sessions

September	January
October	February
November	March
December	April

REQUIRED EVENTS

Poster or oral presentation at Spring Public Health Forum

Each academic year you are enrolled

Year 1	Year 3 (if applicable)
Year 2	Year 4 (if applicable)

Annual Department Fall Retreat

Each academic year you are enrolled

Year 1	Year 3 (if applicable)
Year 2	Year 4 (if applicable)

PRACTICUM *(consult student handbook pages 31-33 for practicum requirements)*

Practicum site and focus agreed upon 4 wks. before start date

Work with advisor to identify a practicum and complete the practicum planning form. Student must obtain the advisor, preceptor mentor, and MPH Director signatures.

practicum learning agreement & give to IDM SS Coordinator for student file

Work at Site

200 hours total and continue to report on progress to faculty advisor

Practicum Evaluation due one week before end of term

Submit a written final report on activities during practicum to advisor, preceptor, & IDM SS Coordinator

Submit self-evaluation form to advisor & to IDM SS Coordinator for student file

Give preceptor the preceptor evaluation form to complete and mail to advisor & to IDM SS Coordinator

Write thank-you letter to preceptor & give copies to advisor and MPH Director

ESSAY/THESIS *(consult student handbook pages 33-36 for essay/thesis requirements)*

Committee

Establish an essay/thesis chairperson and committee members with advisor

Adhere to GSPH committee composition rules <http://www.publichealth.pitt.edu/interior.php?pageID=209>

Complete the Thesis/Essay Planning form and obtain appropriate signatures. Give a copy to the SS coordinator.

Send approved essay/thesis committee to IDM SS Coordinator for official approval

If completing a thesis:

Thesis Proposal

Submit project proposal to all committee members 2 weeks before 1st scheduled committee meeting

Thesis Writing

Obtain IRB approval prior to study

Submit first 3 chapters of the thesis to chairperson two weeks prior to the scheduled meeting

Update advisor on thesis writing periodically throughout the writing process

Hold committee meeting and send progress report to committee members 2 weeks before meeting

Defend Thesis

Organize a date/time all committee members can meet

See IDM SS Coordinator to schedule a room for the agreed date/time

Submit thesis to committee at least two weeks prior to defense date

Thesis Submission

Submit electronic and bound paper version to Student Services Coordinator no later than 1 week after the end of the semester

Submit thesis electronically through ETD to GSPH Student Affairs adhering to their [deadlines](#) and [requirements](#)

Submit bound paper copy to faculty advisor no later than 1 week after the end of the semester

If completing an essay:

Essay Proposal

Submit essay proposal to committee at least two weeks prior to the scheduled meeting

Essay Writing

Submit first 3 chapters of essay to chairperson two weeks prior to the scheduled meeting

Update advisor on essay writing periodically throughout the writing process

Submit essay to committee at least two weeks prior to defense date

Essay Submission

Submit electronic and bound paper version to Student Services Coordinator no later than 1 week after the end of the semester

Submit paper essay to GSPH Student Affairs adhering to their [deadlines](#) and [requirements](#).

Submit bound paper copy to faculty advisor no later than 1 week after the end of the semester

Note: Thesis submission is different than essay submission